



Admissions and Exclusions Policy

Bromley Independent Grammar

1. Overview

The School is an independent co-educational day school for children between the ages of 11 and 16.

The school has a one-form entry system with classes comprising of Year 7, Year 8, Year 9, Year 10, Year 11.

2. Admission Arrangements

The main point of admission to the school is into Year 7.

The School is selective and students need to pass an entrance examination and have a meeting with the Principal.

If spaces are currently unavailable, upon receipt of the application/registration form and payment of the registration fee, the child's name will be placed on the waiting list for entry into the correct year.

The child's name may be removed from the list at any time on the request of the parents.

3. Fixed Term / Permanent Exclusion

The School seeks to provide a disciplined and ordered family community in which education and learning can flourish. When accepting a place, parents agree that their son or daughter should be subject at all times to the School Rules and Regulations in force.

The School will make clear the standards of behaviour and commitment that it expects from pupils. It will encourage pupils to adopt positive attitudes and values such as consideration, honesty and respect for others. It will acknowledge and praise pupils when they reach these standards.

Any breach of good manners or good sense whether at School, on journeys to and from School, at events organised by the School or when representing the School is a breach of School Rules. High standards of behaviour are expected at all times and bullying in any form is unacceptable.

The School's Terms and Conditions confer upon the Principal the power to impose the sanction of suspension or expulsion on any pupil for any cause which they consider adequate.

Suspension may be ordered if a pupil persists in misdemeanours after warnings or is involved in bullying, theft, lying, bringing prohibited articles or substances to School, repeated truancy from lessons or other serious wrong-doing. This gives the pupil a chance to consider, if possible with the help of discussions at home, the possibility that expulsion may subsequently be ordered unless conduct improves.

Expulsion may be ordered in certain circumstances, normally following suspension except in cases of serious misconduct. If this sanction is being considered, both pupil and parents will normally be invited to a meeting with the Principal. Parents may in some cases be offered the opportunity to withdraw the pupil. In other cases, the Principal may expel the pupil forthwith. The appropriate procedure to be adopted in any case is entirely at the discretion of the Principal.

Parents should be informed that it is now a criminal offence punishable by fixed penalty fine or prosecution of the parents if a child is seen in a public place during normal School hours without reasonable justification, during the first five days of exclusion from **state** School. Pupils excluded from an independent School may be apprehended, as it would not be evident to a police officer that the child is not from a state School.

Date	Position	Name of Reviewer	Date of Next Review
January 2020	Principal	Mrs L. Harries	January 2021
January 2020	Proprietor	Mr A. Khan	January 2021